

Business Profile Information

P. O. Box 2171, Mechanicsville, VA 23116
Phone: 804-798-1003 Fax: 804-752-6676

Business/Organization Name: _____

Mailing Address: _____

Physical Location: _____

Contact Person: _____ E-Mail Address _____

Phone No. _____ FAX No. _____ Web Address _____

Primary function of Business/Organization (*2 to 3 sentence description*)

Primary jobs within the business/organization: _____

Career Family Identification: (*Check the item from the 15 listed below that best identifies the general scope of your business organization.*)

1. ___ Agriculture and Natural Resources
2. ___ Architecture and Construction
3. ___ Arts, Audio/Video Technology or Communication Services
4. ___ Business Administration and Finance
5. ___ Education and Training
6. ___ Government and Public Administration
7. ___ Health Services
8. ___ Food Service, Hospitality or Tourism
9. ___ Business and Industry Services
10. ___ Information Technology Sales and Services
11. ___ Law and Public Safety
12. ___ Manufacturing
13. ___ Retail/Wholesale Sales and Services
14. ___ Scientific Research and Engineering
15. ___ Transportation, Distribution and Related Sales & Services

Listed below are career or training opportunities your business or organization may be able to share with students. Check all items that apply.

Workplace Learning Opportunities Available:

- Career Fair Participant
- Career Speaker
- Job Shadowing
- Mentorship
- Service Learning (for non-profit organizations)
- Workplace Tour

Opportunities for Training:

- Tuition assistance
- Tuition reimbursement
- Scholarships
- Loan repayment programs
- Internships

On-the-Job Training Opportunities:

- Apprenticeship
- Student Apprenticeship
- Cooperative Education
- Part-time (after school)
- Summer Employment
- Permanent fulltime employment with training in skilled work.

Other:

Definitions

Apprenticeship - An agreement between an employer who needs a skilled worker and an individual who wants to earn while learning a skilled occupation. The employer provides on-the-job training and related instruction in a technical school or other classroom setting. Sponsoring businesses are registered with the Virginia Department of Labor and Industry.

Student Apprenticeship - A structured course of study, jointly sponsored by the school and an employer, which integrates academic curricula, worksite learning, and work experience leading to high school or post-secondary school credits and options for entry level jobs. Sponsoring businesses are registered with the Virginia Department of Labor and Industry.

Career Fair - An event held which exposes students to an array of careers that will allow them the opportunity to inquire and learn more about all of their options.

Career Speaker - A speaker who will share with students, insights and information on preparing for a career in his/her business, industry and/or career field.

Cooperative Education – Part-time employment directly related to a technical education class. A school coordinator monitors the student.

Job Shadowing - A short-term structured experience, on site, where students explore a career by following an employee during a day or portion of a day.

On-the-job-Training - Hands on training by an employer in a specific skilled trade or profession. Prior training is not a prerequisite.

Mentorship - A long-term relationship during which the mentor works with a student to assist them in developing interpersonal skills, job skills and personal qualities. Mentors may advise students in their work on a project related to a topic of study

Service Learning - An experience at a worksite or community agency (typically non-profit) during which the student participates in volunteer projects.

Workplace Tour - A visit to a worksite with the purpose of exposing students to careers.